

# Cabinet

**Date & time**

Tuesday, 17  
December 2013 at  
2.00 pm

**Place**

Ashcombe Suite,  
County Hall, Kingston  
upon Thames, Surrey  
KT1 2DN

**Contact**

James Stanton  
Room 122, County Hall  
Tel 020 8541 9068

**Chief Executive**

David McNulty

[james.stanton@surreycc.gov.uk](mailto:james.stanton@surreycc.gov.uk)

**Cabinet Members:** Mr David Hodge (Chairman), Mr Peter Martin (Vice-Chairman), Mrs Mary Angell, Mrs Helyn Clack, Mr Mel Few, Mr John Furey, Mr Michael Gosling, Mrs Linda Kemeny, Ms Denise Le Gal and Mr Tony Samuels

**Cabinet Associates:** Mr Steve Cosser, Mrs Clare Curran, Mr Mike Goodman and Mrs Kay Hammond

**If you would like a copy of this agenda or the attached papers in another format, eg large print or braille, or another language please either call 020 8541 9122, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 9698, fax 020 8541 9009, or email [james.stanton@surreycc.gov.uk](mailto:james.stanton@surreycc.gov.uk).**

**This meeting will be held in public. If you would like to attend and you have any special requirements, please contact James Stanton on 020 8541 9068.**

***Note:** This meeting may be filmed for live or subsequent broadcast via the Council's internet site - at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed. The images and sound recording may be used for training purposes within the Council.*

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*If you have any queries regarding this, please contact the representative of Legal and Democratic Services at the meeting*

**1 APOLOGIES FOR ABSENCE**

**2 MINUTES OF PREVIOUS MEETING: 26 NOVEMBER 2013**

The minutes will be available in the meeting room half an hour before the start of the meeting.

**3 DECLARATIONS OF INTEREST**

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

**4 PROCEDURAL MATTERS**

**4a Members' Questions**

The deadline for Members' questions is 12pm four working days before the meeting (*11 December 2013*). A copy of any questions received will be available to view on the Surrey County Council website ([www.surreycc.gov.uk/committeepapers](http://www.surreycc.gov.uk/committeepapers)) following the deadline.

**4b Public Questions**

The deadline for public questions is seven days before the meeting (*10 December 2013*). A copy of any questions received will be available to view on the Surrey County Council website ([www.surreycc.gov.uk/committeepapers](http://www.surreycc.gov.uk/committeepapers)) following the deadline.

**4c Petitions**

(Pages 1  
- 4)

Notice of the following petitions was received prior to the deadline:

**“Surrey County Council: Stop Surrey being turned into a cycle track”**

To be presented by Mr Ian Huggins, Esher

**“Surrey County Council: Interact and give knowledge to those you represent.”**

To be presented by Mr Michael Blann, Walton on Thames.

**4d Representations received on reports to be considered in private**

To consider any representations received in relation why part of the meeting relating to a report circulated in Part 2 of the agenda should be open to the public.

**5 REPORTS FROM SELECT COMMITTEES, TASK GROUPS, LOCAL COMMITTEES AND OTHER COMMITTEES OF THE COUNCIL**

(Pages 5  
- 6)

**(a) Report from Communities Select Committee (with Members of the Environment and Transport Select Committee in attendance) – Cycling Strategy (item 6 on the agenda)**

**6a Surrey Cycling Strategy**

(Pages 7  
- 150)

The County Council has developed the Surrey Cycling Strategy to support the development of cycling as a means of transport and to secure economic, health and environmental benefits for Surrey. The Strategy also sets out plans to address the increase in cycle casualty rates and the

local impacts of the increase in sports cycling and cycling events.

The Strategy's aim is to get more people in Surrey cycling, more safely and it has a series of objectives to support the achievement of this aim.

The Strategy forms part of the Surrey Transport Plan and is the basis for the development of a series of **Local Cycling Plans** for each of the Surrey boroughs and districts, under the guidance of the Local Committees. It sets out clear plans and priorities, supported by appropriate governance structures to ensure a partnership approach. It has been the subject of extensive public consultation which has informed the strategy.

It is supported by a new Framework for Coordinating and Approving Events on Surrey's Highway, which puts in place robust and transparent mechanisms for processes and decision-making governing events.

*[The decisions on this item can be called in by the Environment and Transport Committee]*

## **6b Prudential RideLondon-Surrey 100 & Classic**

(Pages  
151 -  
164)

As part of the legacy of the 2012 Olympic Games, the Cabinet approved support for a cycling event, originally known as 'Marathon on Wheels', conceived by the Mayor of London's office.

The event, later named Prudential RideLondon (PRL), is a two day festival that includes the Prudential RideLondon-Surrey (PRLS) Classic and 100, which were based on the route of the Olympic Cycling Road Races. The festival took place on 3/4 August 2013 with events in London on 3 August and in London and Surrey on 4 August. Over 16,000 people took part in the 100, including about 2,000 Surrey residents. Over £7m was raised for charity.

The Surrey Cycling Strategy sets out the County Council's commitment to supporting cycling as an affordable means of transport and as a healthy leisure activity. As part of delivering the strategy, it is proposed that the Prudential RideLondon-Surrey 100 and Classic events are established as the Olympic legacy cycling events for the County.

The Cabinet is asked to consider supporting the proposal for the next four years to 2017.

*[The decisions on this item can be called in by the Communities Select Committee]*

## **7 BUDGET MONITORING REPORT FOR NOVEMBER 2013**

(Pages  
165 -  
168)

This report presents the council's financial position at the end of period 8 – November of the 2013/14 financial year, with particular focus on the year end revenue and capital budgets forecasts and the achievement of efficiency targets.

**Please note that the annexes to this report will be circulated separately prior to the Cabinet meeting.**

*[The decisions on this item can be called in by the Council Overview and Scrutiny Committee]*

- 8      SCHOOLS EXPANSION PROGRAMME FROM SEPTEMBER 2014** (Pages  
169 -  
174)
- There is significant demand for new schools places within Surrey, resulting from increases in the birth rate and inward migration into Surrey County Council, which are addressed through Surrey County Council's five year 2013-18 Medium Term Financial Plan.
- Queen Eleanor's, Wonersh and Shamley Green, Grayswood, St Bartholomew's, Holmesdale and Brookwood schools have been identified within the programme as requiring expansion through the provision of permanent adaptations and additions to their existing facilities, in order to meet the demand in the Guildford, Haslemere, Reigate and Woking areas.
- Approval is sought for the individual business cases for expansion and to create an additional 720 new places at the following schools to meet the above demand.
- [The decisions on this item can be called in by the Council Overview and Scrutiny Committee]*
- 9      CONTRACT EXTENSION - MEDICAL AND PSYCHOLOGICAL TREATMENT FOR DRUG AND ALCOHOL** (Pages  
175 -  
200)
- The Council's Public Health Service has a requirement to deliver drug and alcohol recovery services to residents. This Cabinet report seeks to extend the current contract delivered by Surrey and Borders Partnership Foundation Trust for a further year for the provision of Medical and Psychological Treatment for Drugs and Alcohol. This requirement is covered by an existing contract delivered that expires on 31 March 2014.
- The service will be provided in accordance with guidance from Public Health England in order to improve the delivery of Substance Misuse Services to develop and sustain recovery among services users across Surrey's eleven Districts and Boroughs.
- An annex containing exempt financial information is contained in Part 2 of this agenda (agenda item 22).
- [The decisions on this item can be called in by the Council Overview and Scrutiny Committee]*
- 10     SHORT BREAKS FRAMEWORK FOR CHILDREN AND YOUNG PEOPLE WITH DISABILITIES** (Pages  
201 -  
220)
- Surrey County Council (the Council) has a statutory duty under the Breaks for Carers of Disabled Children Regulations 2011, to commission short breaks services for children and young people with disabilities and their families across the county of Surrey. The current contracts for short breaks expire on Monday 31 March 2014. A new framework of providers is being developed, to provide play and leisure, personal support (including domiciliary care) and residential services, to begin on 1 April 2014.
- An annex containing exempt financial information is contained in Part 2 of this agenda (agenda item 23).
- [The decisions on this item can be called in by the Council Overview and*

**11 SUPPORTED ACCOMMODATION FRAMEWORK AGREEMENT FOR YOUNG PEOPLE** (Pages 221 - 240)

The purpose of supported accommodation is to ensure that all vulnerable young people countywide have safe and suitable accommodation that meets their needs. The Council has a statutory duty to provide a range of Supported accommodation for young people.

The Cabinet is asked to approve spend up to £3.1m per annum with the providers listed below and in the Part 2 Annex as part of a new Supported Accommodation Framework Agreement. The Framework Agreement will commence on 1 April 2014.

This report provides details of the procurement process followed by the evaluation process and demonstrates why the recommended providers will ensure that the Framework Agreement will deliver highly effective services for young people in Surrey.

An annex containing exempt financial information is contained in Part 2 of this agenda (agenda item 24).

*[The decisions on this item can be called in by the Council Overview and Scrutiny Committee]*

**12 MERSTHAM REGENERATION PROJECT** (Pages 241 - 262)

This report is seeking approval to enter into a Memorandum of Understanding between Surrey County Council, Reigate and Banstead District Council and Raven Housing Association to facilitate the regeneration of Merstham.

Previous Cabinet decisions in 2010 confirmed support for a new community hub, subject to a full business case. In 2012 the potential disposal of the existing Merstham library site to the Diocese at market value in exchange for the proposed Battlebridge school site was also agreed in principle. The need to re-provide Merstham library in the community hub has been identified in the Medium Term Financial Plan capital programme since 2010 at an estimated cost of £1.2m.

The proposal is to now seek approval to include a new youth facility in the community hub, subject to a full business case that identifies the revised total capital costs. This business case will return for final cabinet approval during 2014.

*[The decisions on this item can be called in by the Council Overview and Scrutiny Committee]*

**13 PROVISIONAL EDUCATION PERFORMANCE OUTCOMES 2013** (Pages 263 - 296)

This report presents an overview of the provisional educational outcomes of children and young people in early years, primary, secondary, post 16 and special school phases for the academic year ending in the summer of 2013.

An education data glossary is included as Annex 1. Provisional results

briefings containing results for Surrey and regional comparators at each key stage is included as Annex 2. Results are provisional and subject to change.

Based upon the provisional data, there have been improvements in attainment at both key stage 2 and 4. The percentage of pupils achieving level 4 or above in reading, writing and maths at the end of key stage 2 has increased this year, and Surrey has climbed in the national rankings for this measure.

There has also been an increase of three percentage points in the proportion of key stage 4 pupils who achieved five or more GCSEs or equivalent at grades A\* to C including English and mathematics, to 67.2%. Surrey is ranked 15<sup>th</sup> out of 151 local authorities for this measure. Of those LAs above Surrey in the rankings, none is comparable in size (all have fewer than 5,600 pupils compared with Surrey's 10,660).

*[The decisions on this item can be called in by the Children and Education Select Committee]*

**14 ADULT SOCIAL CARE LOCAL AUTHORITY TRADING COMPANY BUSINESS CASE** (Pages 297 - 358)

Adult Social Care presented an Options Appraisal to Cabinet on 22 October 2013 recommending that a Local Authority Trading Company (LATC) could be the preferred model for the future delivery of day services and community support options for people with disabilities and older people. Cabinet gave its support to the Cabinet Member for Adult Social Care to prepare a business case to confirm the feasibility of an LATC to ensure financial benefits and service outcomes are achieved while retaining the public sector ethos and values of the Council.

This report and annexes together set out that business case, present an assessment of the benefits to the Council, the expected revenue streams and profitability of the company, along with a draft business plan and consultation and engagement proposal, to be co-designed with stakeholders.

Annexes containing exempt information are contained in Part 2 of this agenda (agenda item 20).

*[The decisions on this item can be called in by the Adult Social Care Select Committee]*

**15 LEADER / DEPUTY LEADER / CABINET MEMBER DECISIONS TAKEN SINCE THE LAST CABINET MEETING** (Pages 359 - 362)

To note the delegated decisions taken by Cabinet Members since the last meeting of the Cabinet.

**16 EXCLUSION OF THE PUBLIC**

That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

## PART TWO - IN PRIVATE

- 17 PROPOSED EXPANSION OF 4 GUILDFORD DIOCESE SCHOOLS TO PROVIDE 420 NEW PLACES IN GUILDFORD AND HASLEMERE FROM SEPTEMBER 2014** (Pages 363 - 376)

To approve the individual business cases for expansion and to create an additional 420 new places at the Queen Eleanor's, Wonerh and Shamley Green, Grayswood and St Bartholomew's schools to meet demand.

N.B. This is a Part 2 report and annex for item 8.

**Exempt: Not for publication under paragraph 3**

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

*[The decisions on this item can be called in by the Council Overview and Scrutiny Committee]*

- 18 PROPOSED EXPANSION OF BROOKWOOD PRIMARY SCHOOL** (Pages 377 - 384)

To approve the business case for the expansion from a one form entry (210 places) primary school to 2 forms of entry (420 places) school, creating an additional 210 places on a split site as part of the Schools Basic Need Programme.

N.B. This is a Part 2 report and annex for item 8

**Exempt: Not for publication under paragraph 3**

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

*[The decisions on this item can be called in either by the Council Overview and Scrutiny Committee or the Children and Education Select Committee]*

- 19 HOLMESDALE INFANT SCHOOL, REIGATE** (Pages 385 - 390)

To approve the business case for the provision of a permanent one form of entry (90 places) increase at Holmesdale Infant School from three forms of entry (270 places) to four forms of entry (360 places) to meet basic need requirements for primary places in the Reigate area.

N.B. This is a Part 2 report and annex to item 8.

**Exempt: Not for publication under paragraph 3**

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

*[The decisions on this item can be called in by the Council Overview and Scrutiny Committee]*

- 20 ADULT SOCIAL CARE LOCAL AUTHORITY TRADING COMPANY BUSINESS CASE** (Pages 391 - 404)
- Part 2 annexes for item 14.
- Exempt: Not for publication under paragraph 3**
- Information relating to the financial or business affairs of any particular person (including the authority holding that information)*
- [The decisions on this item can be called in by the Adult Social Care Select Committee]*
- 21 INNOVATION PARTNER PROPOSAL** (Pages 405 - 464)
- To consider a proposal to develop a relationship with an innovation partner.
- Exempt: Not for publication under paragraph 3**
- Information relating to the financial or business affairs of any particular person (including the authority holding that information)
- [The decisions on this item can be called in by the Council Overview and Scrutiny Committee]*
- 22 CONTRACT EXTENSION - MEDICAL AND PSYCHOLOGICAL TREATMENT FOR DRUG AND ALCOHOL** (Pages 465 - 466)
- This is a Part 2 annex to item 9
- Exempt: Not for publication under paragraph 3**
- Information relating to the financial or business affairs of any particular person (including the authority holding that information)
- [The decisions on this item can be called in by the Council Overview and Scrutiny Committee]*
- 23 SHORT BREAKS FRAMEWORK FOR CHILDREN AND YOUNG PEOPLE WITH DISABILITIES** (Pages 467 - 470)
- This is a Part 2 annex for item 10.
- Exempt: Not for publication under paragraph 3**
- Information relating to the financial or business affairs of any particular person (including the authority holding that information)
- [The decisions on this item can be called in by the Council Overview and Scrutiny Committee]*
- 24 SUPPORTED ACCOMMODATION FRAMEWORK AGREEMENT FOR YOUNG PEOPLE** (Pages 471 - 474)
- This is a Part 2 annex for item 10.



**Exempt: Not for publication under paragraph 3**

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

*[The decisions on this item can be called in by the Council Overview and Scrutiny Committee]*

**25 PROPERTY TRANSACTIONS**

(Pages  
475 -  
536)

**A: Acquisition of an Office Building in Woking**

**Exempt: Not for publication under paragraph 3**

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

*[The decisions on this item can be called in by the Council Overview and Scrutiny Committee]*

**B: Refurbishment of Vacant Houses**

**Exempt: Not for publication under paragraph 3**

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

*[The decisions on this item can be called in by the Council Overview and Scrutiny Committee]*

**26 PUBLICITY FOR PART 2 ITEMS**

To consider whether the item considered under Part 2 of the agenda should be made available to the Press and public.

**David McNulty**  
**Chief Executive**  
Monday, 9 December 2013

## QUESTIONS, PETITIONS AND PROCEDURAL MATTERS

The Cabinet will consider questions submitted by Members of the Council, members of the public who are electors of the Surrey County Council area and petitions containing 100 or more signatures relating to a matter within its terms of reference, in line with the procedures set out in Surrey County Council's Constitution.

**Please note:**

1. Members of the public can submit one written question to the meeting. Questions should relate to general policy and not to detail. Questions are asked and answered in public and so cannot relate to "confidential" or "exempt" matters (for example, personal or financial details of an individual – for further advice please contact the committee manager listed on the front page of this agenda).
2. The number of public questions which can be asked at a meeting may not exceed six. Questions which are received after the first six will be held over to the following meeting or dealt with in writing at the Chairman's discretion.
3. Questions will be taken in the order in which they are received.
4. Questions will be asked and answered without discussion. The Chairman or Cabinet Members may decline to answer a question, provide a written reply or nominate another Member to answer the question.
5. Following the initial reply, one supplementary question may be asked by the questioner. The Chairman or Cabinet Members may decline to answer a supplementary question.

## MOBILE TECHNOLOGY – ACCEPTABLE USE

Those attending for the purpose of reporting on the meeting may use mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. This is subject to no interruptions, distractions or interference being caused to any PA or Induction Loop systems. The Chairman may ask for mobile devices to be switched off in these circumstances.

It is requested that all other mobile devices (mobile phones, BlackBerries, etc) be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

*Thank you for your co-operation*